



safetysuite
INTEGRATED SAP SOFTWARE

PROACTIVE SAFETY INITIATIVES



Create a program of proactive initiatives to drive a responsible safety culture in your business

A commitment to Zero Harm will be the top operational priority of any responsible organisation. This reflects their desire to operate profitably and in a safe manner, respecting both their employees and the environment in which they work.

When operating in an inherently hazardous environment, companies will instigate a wide range of activities to both educate the workforce and constantly reinforce the message that safety is the number one priority. Much of this activity is around implementing a program of proactive measures to check the workplace for compliance to policy and to share experiences learned elsewhere in the business.

Supporting a safe work culture

SafetySuite supports this business objective with our Proactive Safety Initiatives (PSI) module. Typically the first things that spring to mind are Audits and Inspections, but the flexible

nature of the solution allows you to configure any type of initiative into your business processes.

Perhaps you wish to track your “Tool box talks”, understanding who was there and what was said. What about:

- Safety briefings,
- Fire drills,
- Behavioural observations
- Provisional improvement notices
- or just a random plant walkthrough

Any of these sorts of activities can be created and monitored by the solution either in an ad-hoc nature or set up as a reoccurring, scheduled activity for a given facility.

Drive accountability for safety

Of course, just understanding that an audit or meeting occurred means very little on its own. The value of this solution is in updating your risk registers and monitoring the follow up activities from the event. Corrective actions and

tasks can be attached to the event and reported on by management for their completion status. SafetySuite provides the closed loop business process that ensures your business can understand the commitments to improvement that have been made, who is responsible for achieving it and the progress they have made.

Continuous Improvement

- Ensure Safety Standards are maintained in line with operational efficiency gains.
- Continually reinforce the messaging to the workforce around safety expectations and standards of behaviour.
- Implement a culture of operational excellence but with a continual focus on strict safety controls.
- Reduced risk and tighter adherence to compliance obligations.



A safe work environment does not happen by chance.



NOTIFICATIONS

Get the right team involved.

Your organisation would already have a range of safety initiatives in place within your workplace. It is therefore important that your policies and plans are aligned with the expectations of your line management.

As you schedule your safety initiatives to occur you can rely on your SafetySuite solution to inform all the parties involved of what is expected of them, provide reminders as needed and escalate activities to ensure compliance to your plan.

A safe workplace does not just happen, your whole workforce needs to understand and participate to get the right outcomes. You can trust SafetySuite to deliver that outcome for you.



PROCESS EFFICIENCY

Constant Monitoring to ensure compliance.

As you build up your program of safety initiatives, you will also be creating a larger number of activities to track for completion. SafetySuite will allow you to track these tasks for completion and escalate them when they are out of compliance.

SafetySuite Proactive Safety Initiatives comes with a library of standard process based reports to assist with the monitoring of internal SLA's. Average and targeted times for all aspects of the initiative are tracked. Examples include the time from:

- Start to completion of PSI
- Start of PSI to first action
- Planned end to days overdue



ACCOUNTABILITY

Align ownership and expectations.

SafetySuite is natively integrated into SAP, and this allows us to align the safety initiatives with an up to date view or your organisation.

Lines of business, divisional changes, organisation charts and other hierarchies are maintained by distinct groups within your organisation, but they are all available for SafetySuite to reference. We can use that to ensure that our proactive plans still make sense and are being tasked to the correct employees and line management.

As the events are conducted, responsive actions can be created to ensure we learn from the outcomes and make the necessary changes to ensure continuous improvement.



PROGRAMATIC APPROACH

Plan a safe work environment.

Whilst it simplifies things to have a long term plan in place for your safety initiatives such as audits or safety drills, often its just not possible to see that far into the future. SafetySuite PSI activities can therefore be scheduled in advance based on a set frequency, or created on the fly as an ad-hoc event. Flexibility is the key.



REPORTING & ANALYTICS

Celebrate your achievements.

The standard reports delivered as part of SafetySuite PSI are broken up into 3 main categories:

- My PSI responsibilities
- My actions
- My teams actions

EXTEND PROACTIVE SAFETY INITIATIVES WITH OTHER SAFETYSUITE PROCESSES

- Incident Management
- Health Management
- Hazard Management

STANDARD SAP INTEGRATION

- SAP Human Capital Mgt
- SAP Organisation Mgt
- SAP Plant Maintenance
- SAP Enterprise Asset Mgt
- SAP Security & Access
- SAP Document Management
- SAP NWBC





SafetySuite Proactive Safety Initiatives

Common Challenges

- Paper based records of safety events
- Desire to eliminate manual systems
- Inconsistent approach to safety
- Data held at site - no central access
- Contractors managed differently
- Benchmark against industry peers
- Safety records not integrated into HR
- Generation of reports is complicated



Key Features of our solution

- Simple user interface
- Highly configurable – create any type of safety initiative you need
- Single, consistent approach to conducting and recording safety related events
- Ad-hoc or scheduled events
- Native integration into SAP
- Comprehensive library of dashboards and detailed reports



Business Value

- Ensure operational continuity
- Automation of manual processes
- Best in class management of workplace safety initiatives
- Centralised, consistent data
- Low cost IT solution
- Rapid implementation
- Supports workforce harmonisation.



Standard Implementation

- Our skilled consultants can have this module up and running in your SAP system in just **5 weeks** under normal circumstances.



INSPIRING SAFER WORKPLACES

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